

## TRENT HEFMA BRANCH MEETING

To be held at 2pm on 24<sup>th</sup> of September, via Microsoft Teams

### AGENDA

1	Apologies for Absence	NP
2	Minutes of Last Meeting held 25 <sup>th</sup> June 2020	NP
3	Action Log (actions from previous meetings)	NP
4	Matters Arising - not on the agenda	NP
5	Branch Treasurer's report	HP
6	National Council feedback	AJ
7	Sustainability	NP/HP
8	Training ideas from members	NP/All
9	The NHS People Plan - Discussion	All
10	Health Infrastructure Plan - Digital Blueprint Document - A Chance to Comment	All
11	AGM 2020 – Minutes for publishing	NM
12	Feedback from Trusts	All
13	AOB	NP
14	Next Meeting –TBC	

#### **For Information documents circulated:**

Social Care Wellbeing Offer  
NHS Sustainability Impact report 2020  
Car Parking charges  
Daily Operational Brief 17 July 2020  
Grants for EV charging  
NHS People Plan  
[NHS Estates Team Collaboration Hub] Erica Scarlett-Atkinson started a discussion: "Proposed Planning Reforms- White Paper consultation"  
Free webinar Proposed Planning Reforms- White Paper consultation"  
Capsticks - NHS Estates Webinar - 15 September 2020

#### **Emails Circulated for action**

HEFMA Helpdesk Request - CCTV Specification  
HEFMA Helpdesk Request - Contractor Retainer Fees  
HEFMA Helpdesk Request – ERIC  
HEFMA Helpdesk Request - Mobile Screens  
HEFMA Helpdesk Request - Fans and Dehumidifiers in Non-patient Areas  
HEFMA Helpdesk Request: Understanding a Revised Criteria in ERIC  
HEFMA Helpdesk Request - Healthcare Waste Management Training Level 4



HEALTH FACILITIES  
MANAGEMENT ASSOCIATION

### **TRENT REGION**

#### **CHAIR**

Nick Phillips  
Head of Estates & Facilities  
Kendray Hospital  
South & West Yorkshire Partnership  
NHS FT  
Doncaster Road  
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#### **VICE CHAIR**

Chris Tann  
Director of Operations  
Derbyshire Support and Facilities  
Services Limited.  
Chesterfield Royal Hospital  
Calow  
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#### **SECRETARY**

Nigel Myhill  
Estates Consultant  
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#### **TREASURER**

Helen Payne  
Director of Facilities Management  
Sheffield Health & Social Care NHS FT  
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#### **National Council Rep**

Andrew Jones  
Facilities Director  
Sheffield Teaching Hospitals  
Sheffield  
Tel: 0114 2714461

VISIT THE HEFMA WEBSITE AT  
[WWW.HEFMA.ORG.UK](http://WWW.HEFMA.ORG.UK)

HEFMA Helpdesk Request - Violence and aggression request  
Request for help - Elixir Contract Caterer  
Health Infrastructure Plan - Digital Blueprint Document - A  
Chance to Comment  
HEFMA Helpdesk Request - for Mental Health Trusts  
HEFMA Helpdesk Request - On-call procedures  
HEFMA Helpdesk Request - P22

**Meeting Dates for 2020/21**

<b>Date</b>	<b>Location</b>	<b>Room</b>	<b>Host</b>	<b>Directions</b>